



**Training**  
**On-Line Learning**  
**Documentation**  
**Project Management**  
**Consulting**



**The Leader in  
Learning Solutions**



### **ACS Learning, Inc.**

is an educational consulting group specializing in learning solutions. We provide custom training programs, materials, and instructional strategies to meet your specific learning goals.

### **History**

ACS Learning was founded in 1993 by Sharon Levitch. We have trained more than 10,000 students and completed more than 175 documentation projects. Our staff has on average 10 years of experience in training and instructional design, ranging from needs assessment and development to course delivery and evaluation. We also manage large-scale training projects and provide experienced consultants to enhance our customers' project teams.

### **Our Goal**

The ACS Learning team is committed to providing personal attention and delivering the highest level of quality in all our services. We stand behind our work and will never promise you something that we cannot deliver. We partner with our clients, establishing trust in order to build long-term relationships.

## **Our Focus...**

### **Training**

We provide both technical and leadership training in any environment, at your convenience. We offer customized training on proprietary systems, sales force automation tools and the Microsoft Office suite. In addition, we conduct workshops on topics such as facilitation skills, project management and effective meetings.

Our training methods include:

- Instructor-Led Training
- Distance Learning
- Workshop Facilitation
- Train the Trainer
- One on One Training

## **Staying Ahead of the Curve**

### **On-Line Learning**

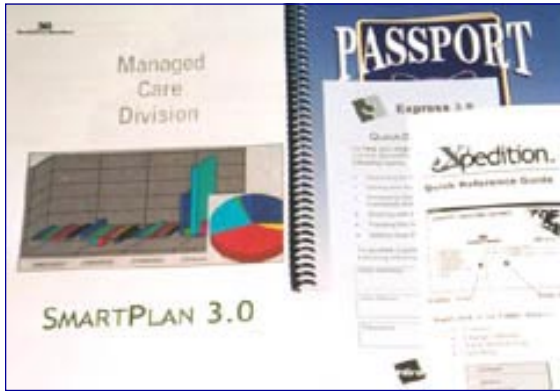
We can help your organization implement an on-line learning solution - either as an alternative to classroom training or as blended learning using a combination of instructional techniques. We develop interactive multimedia training using Flash, Dreamweaver, Toolbook and Director.

Our learning solutions include:

- CBT (Computer Based Training)
- WBT (Web Based Training)
- Asynchronous Learning
- Synchronous Learning

## Documentation

ACS Learning develops clear, easy to use materials for a variety of applications. We provide print-based and on-line materials for customized and proprietary systems such as sales force automation and applicant tracking.



We develop:

- Step-by-Step Procedural Manuals
- Leader Guides
- Electronic Help
- Quick Reference Guides

## Project Management

We match the right professional to your short or long term assignment. We place project managers, developers, technical writers and trainers.

Our industry experience includes:

- Technology
- Financial Services
- Pharmaceuticals
- Telecommunications
- Applicant Tracking

## Our Clients Say ...



"The benefit of using ACS Learning is the interpersonal interface with expertise from the instructors and group as a whole . . . the knowledge and amount of experience is incredible. ACS Learning definitely knows what it is doing!"

*Debbie Riener, Sales Training Mgr.  
SmithKline Beecham Pharmaceuticals*

"The positive feedback from our clients has been overwhelming. There is no comparison between the documentation we used in the past and what ACS Learning provides."

*Mary Grace Wilkinson, Product Marketing Mgr.  
BrassRing Systems*

"ACS Learning did an excellent job creating our computer based Touch-EZ tax demo; their creativity and fast response was right on the mark!"

*John M. Curley, CEO  
Touch-EZ Tax*

## Clients

Amex Financial Services  
Aramark  
Astra Zeneca  
Aventis Pharmaceuticals  
Aventis Behring  
BrassRing Systems, Inc.  
Comcast Metrophone, Inc.  
Confab  
CoreTech, Inc.  
Dermik Laboratories  
PTS Learning Systems  
Kravco, Inc.  
NovaCare, Inc.  
PNC Bank  
Rhône-Poulenc Rorer  
SmithKline Beecham  
Touch-EZ Tax, Inc.  
V-SPAN  
Yellow Book USA



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